

RCSS ESOL County ESOL/Title III Department ENROLLMENT GUIDANCE

STEP 1

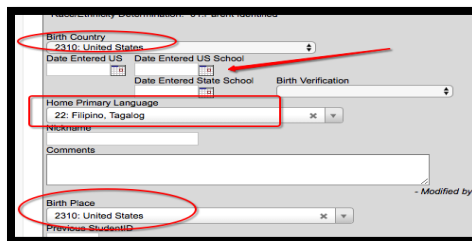
(SCREENING)

A Kindergartner or new student enrolls in the county. He/She indicates that a language other than English is spoken in the home.

Census

SIS clerk should indicate the Birth country, Primary Language spoken, the date entered into the country.

(If from Puerto Rico, put Puerto Rico, U.S.)



The screenshot shows a form with the following fields: Birth Country (2310: United States), Date Entered US, Date Entered US School, Date Entered State School, Birth Verification, Home Primary Language (22: Filipino, Tagalog), Nickname, Comments, Birth Place (2310: United States), and Previous StudentID. Red circles highlight the Birth Country, Home Primary Language, and Birth Place fields.

STEP 2

(TESTING) –You have 30 days

Kindergarteners-1st graders –first Semester take Kindergarten W-APT (Paper & Pencil)

First Graders (2nd Semester)-12th graders take WIDA screener



- **Score** WIDA Screener or W-APT Assessment, Determine if Student qualifies for the ESOL program.
- Under the **EL tab**, document the date that the student was identified in Infinite Campus and the Program Status which will be (EL). Under **EL Services** tab, document the services that the EL will be receiving.
- Parents **should** be notified of the test results and their rights to waive direct ESOL support (within 30 days). These letters should be sent to **Angeline Andrews-Milton (Director of Title I)**. Title I will send this letters to the parents.

STEP 3

(SCHEDULING) –

Schedule EL student in the appropriate courses and provide Accommodations. Student will take the WIDA ACCESS each year to measure his/her Language Proficiency. A score of 5.0 will allow the student to exit the program